

**Bulkley Valley Centre for Natural Resources Research and Management
Board of Directors Meeting
January 11, 2005**

Present: Sybille Haeussler (Chair), Frank Doyle, Brian Edmison, Rosemary Fox, Paul Sanborn (by phone), Dave Wilford, Carl vanderMark (by phone), Kevin Kriese, Kirsteen Laing (AA)

- 1) Acceptance of Agenda
 - *Rosemary moved to accept agenda; Carl seconded. Approved.*
- 2) Approval of December 14 Minutes
 - *Rosemary moved to adopt minutes; Brian seconded. Approved.*
- 3) Annual General Meeting Organization
 - **Kirsteen will send an e-mail notice of the AGM to all members, no later than January 21st. Kirsteen will handle meeting organization with the Ironhorse.**
 - Notice of AGM will include;
 - a) Reminder to renew membership for 2005
 - b) Notice of AGM
 - c) Information about Board re-elections; which directors are standing for re-election, expressions of interest from members to stand for election
 - d) Information about the meal options, and a request to RSVP if members will attend the dinner
 - **Kevin to contact the media about covering the AGM**
 - Agenda for AGM
 - a) Present the Report of the Board
 - b) Consideration of Financial statements
 - c) Waiver of appointment of auditor
 - d) Election of Directors
 - e) Close
 - Election of Board
 - a) Kevin to act as the nomination committee
 - b) All directors to confirm to Kevin if they wish to stand for another term**
 - c) The notice of AGM will ask members if they wish to stand for election to the board;
 - d) If there are new board members interested in standing for election to the board, then Kevin and Sybille will work out how to manage the agenda for election.
- 4) Next Board Meeting
 - February 15th, 3:30 to 5:30
- 5) Communications
 - Good feedback on the newsletter;
 - The Brochure is complete; 500 copies are available.
 - **Kirsteen to send copies of the brochure to directors who were not present;**
- 6) Membership Drive
 - **Directors to send Kevin list of those potential members that they are willing to contact in the next two weeks;**
 - **Kevin to update the spreadsheet, and sent to Directors by January 14;**
 - Directors can contact potential members anytime after January 14th

7) Strategic Plan

- Board reviewed Draft 2
- **Rosemary to work with Kevin on edits to the mission statement for clarity and grammar;**
- **Kevin to incorporate the Vision statement from the membership brochure into the next draft;**
- **Kevin to propose a revised Sustainability Value that includes an ecological basis for sustainability;**
- **Directors to send Kevin other comments, and a revised draft to be circulated by January 28th.**

Next Meeting – February 15, 2005

Dave moved to adjourn the meeting. Rosemary Seconded. Approved.

Minutes taken by Kevin Kriese