

Bulkley Valley Centre for Natural Resources Research and Management
Board of Directors Meeting
January 14, 2009

Present: Jim McCormack (Chair), Phil Burton, Debbie Cichowski, Rosemary Fox, Anne Harfenist, Bob Mitchell, Rick Budhwa (RPM), Kirsteen Laing (AM)

Note: monthly information update was circulated with agenda

- 1) Acceptance of Agenda
 - *Anne moved to accept; Rosemary seconded. Approved.*
- 2) Approval of December 10 draft Minutes
 - *Phil moved to adopt minutes with edit (addition of name of competition winner); Jim seconded. Approved.*
- 3) Action Items from Previous Meeting(s)
 - a) Sharepoint update; put off until Feb. meeting because Laurence not present
 - b) Foundation access document: update is proceeding; should be ready by Feb. meeting
 - c) Research quality assurance update: put off until Feb. meeting because Laurence not present
 - d) Board evaluation tool: put off until Feb. meeting because Sybille not present
 - e) Checklist for BVRC meeting effectiveness: put off until Feb. because Sybille not present
 - f) Member satisfaction survey (Debbie, Jim, Rosemary, Rick) – continuing; should be ready by Feb. meeting
 - g) Research Plan workshop (Don): put off until Feb. meeting because Don not present
 - h) R workshop: Carolyn Huston willing to teach; unlikely to be able to hold in spring; will try for fall
- 4) Strategic Planning – membership engagement
 - Tamara is updating the 2004 Membership Plan
 - **Rick to distribute updated Membership Plan to board for next meeting**
 - Strategic Plan structure needs changing; need better links between strategies and measures; change specific dates in strategies to “every X years” or “ongoing”
 - **Debbie to reformat Membership Engagement section for discussion at next board meeting**
 - Discussion about including an annual report on achievement wrt implementation of strategic plan in annual report from the board; no resolution
 - Discussion about continually updating strategic plan through board discussion; no resolution
- 5) 2009 Operating Plan and financial planning
 - Need to rethink budget because of uncertainties about research dollars
 - Will look at cutting expenses and staff time
 - **Rick to provide firm numbers for next meeting**
- 6) Potential Spring Conference
 - See monthly update; plans still ongoing but funding not fully confirmed yet

Next Meeting – February 11 at BVC office @ 15:30; Anne to chair

Meeting Adjourned

Minutes taken by Anne Harfenist