

**Bulkley Valley Centre for Natural Resources Research and Management**  
**Board of Directors Meeting**  
**October 30, 2003**

**Present:** Brian Edmison, Rosemary Fox, Irving Fox, Sybille Haeussler, Anne Harfenist, Jim Pojar, Carl Vander Mark, Frank Doyle, Kevin Kriese, Tom Buri

1) Agenda

- 2) Approval of Minutes
- 3) Research Planning Committee update (Frank Doyle)
- 4) Communications
- 5) SICEAI stage II proposal
- 6) New Projects
- 7) Revised governance paper
- 8) Register
- 9) Existing Projects
- 10) New or Potential Projects
- 11) Policy and “protections”
- 12) Next meeting

2) Approval of September 25 minutes

- **Anne moved to adopt minutes, Carl seconded. Approved.**

3) Research Planning Committee Update

- RPC met October 23<sup>rd</sup>.
- Minutes were circulated.
- Draft ToR circulated.
- **Directors to provide comments to Frank before November 20<sup>th</sup>.**
- **Frank to re-submit ToR for approval at next meeting.**
- Anne tabled draft interim standards for approval of projects.
- **Please comment back to Anne.**
- Revised draft to be discussed at next meeting.

4) Communications

- Logo – several versions are ready to use.
- **Directors should begin using logo in correspondence.**
- Seminar series is being sponsored by Centre. Schedule to be out shortly.
- Jim has not yet talked to PIR.
- Anne will prepare an update for centre members, for circulation before Christmas.

5) SICEAI – update

- Expect to hear back at end of November.

6) New Projects

- Sybille outlined draft proposal for a research fellowship

- **Brian moved that the Board provide a letter of support. Kevin seconded.**
- **Motion was Tabled to allow time to consider the proposal - Jim to poll directors by e-mail, if Sybille proceeds (not yet certain).**

7) Revised Governance Paper

- Carl made minor changes- added letterhead.
- **Kevin moves to accept paper. Anne seconded. Accepted**
- **Ask Sybille to post Governance Paper on website.**

8) Register

- Still looking for comments from Tom and Brian.

9) Existing Projects

1. Wilford- fans
  - Contract is underway
  - Jim is contract officer
2. SORTIE BC
  - Project is underway
  - Jim is contract officer

10) New or Potential Projects

a) Goshawk;

- Todd Mahon has submitted proposal to Sustainable Forest Management Centre of Excellence in Edmonton.

b) FII

- call for letters of intent for next year's FII program.
- Deadline is mid-November.
- The centre could re-submit proposal that was sent to Vancouver foundation regarding forest succession after fire.

➤ **Frank to convene RPC to get 2 – 3 Letters of Intent.**

- Target is landscape level change in response to disturbance.
- Total proposal could be up to \$300k

➤ **Frank to forward FII call to Kevin.**

➤

11) Policy and “Protection”

a) Draft policy on Contracting.

- Kevin circulated options for how the Centre could award contracts.
- Discussion followed.

➤ **Kevin to develop a draft policy based on feedback for next meeting**

b) WCB

- WCB policy says that Centre should “probably” have a WCB number.
- Centre will definitely need a number if we hire field staff or an executive director.

➤ **Kevin to look further into WCB coverage**

c) Liability

- Don't need it until we are leads on projects.
- Centre can make sure sub-contractors have liability insurance.

12) Executive Director

- Discussion around timing of hiring an ED.
- General consensus to hire an executive director in the next few months. More work is required to scope out the costs, projects, etc.

**Next meeting – November 25<sup>th</sup> 1:30 – 4:30**

**Meeting Adjourned**

Minutes taken by Kevin Kriese