

**GUIDELINES/POLICY FOR:
BULKLEY VALLEY RESEARCH CENTRE – IRVING FOX MEMORIAL SCHOLARSHIP
FOR NATURAL RESOURCES RESEARCH AND MANAGEMENT**

The Bulkley Valley Research Centre - Irving Fox Memorial Scholarship for Natural Resources Research and Management is awarded to a student from northwestern British Columbia or a student enrolled in or entering studies in natural resources research and/or management in northwestern British Columbia. The value of the award is \$750-\$1000.

Eligibility Criteria

1. A student enrolled in or entering a full-time or part-time post-secondary program (technical institution, college, university - undergraduate, graduate, post-doctoral) in any field of research or management related to the sustainable use of natural resources, including their social or cultural dimensions (e.g., anthropology, archaeology, First Nations studies, social sustainability).
2. A student who has not received the scholarship within the previous five years.
3. The student must demonstrate at least one of the following connections to northwestern British Columbia:
 - a. The student was born, grew up or attended school within the area.
 - b. The student or the student's immediate family currently resides in the area.
 - c. The student will be attending a post-secondary institution in the area.
 - d. The student will be conducting studies or research within the area.
 - e. The student is working or has worked in the field of natural or cultural resource research and/or management in the area.

Application

The application must consist of a resume or curriculum vitae, and an application letter.

The resume/curriculum vitae should contain, at a minimum, an academic history, work/volunteer experience, and any other relevant information.

The application letter should be 1-2 pages in length and include the following:

1. The name and contact information of the applicant.
2. The name of the post-secondary institution and natural or cultural resource research/management program that the applicant is entering or is currently enrolled in. Please include the date (month/year) that the program was (or is expected to be) started, and the expected date (month/year) of completion.
3. The applicant's connection to northwestern British Columbia. Please include all relevant connections as listed above in Bullet 3. in Eligibility Criteria.

4. A brief explanation of why the applicant feels that she/he deserves the scholarship.
5. The names and contact information for two references (academic, work, personal) for the applicant. References that are familiar with the applicant's interest/involvement in natural or cultural resource research or management are preferred.
6. An overview of academic performance.

Academic transcripts may be requested during the evaluation process.

Time frame

Applications must be received by May 31 by e-mail at: info@bvcentre.ca or by mail at: Bulkley Valley Research Centre, Box 4274, Smithers, B.C., V0J 2N0. The applicant(s) selected for the Bulkley Valley Research Centre - Irving Fox Memorial Scholarship for Natural Resources Research and Management will be notified by July 31.

The successful applicant must provide proof of enrollment to receive funding and, if not already enrolled, must enter their program within seven months after notification that they received the scholarship. The seven month time limit may be extended if special circumstances apply.

Evaluation Criteria

Applications will be evaluated by the Bulkley Valley Research Centre Scholarship Committee, which is composed of at least three members of the Bulkley Valley Research Centre.

Applications for the scholarship will be evaluated against the following criteria:

1. The relevance of the program that the applicant is enrolled in or entering to the field of natural resources research and management, including its social or cultural dimensions, and to the Mission, Vision and Values of the Bulkley Valley Research Centre as outlined in the Strategic Plan (see Bulkley Valley Research Centre website: www.bvcentre.ca). (30-40%)
2. The applicant's connection to northwestern British Columbia. (20-30%)
3. The applicant's explanation of why they feel they deserve the scholarship, and the applicant's academic performance and references. (40%)

The scholarship is normally awarded to one applicant each year; however, more than one scholarship may be awarded if several deserving candidates apply. The committee may choose not to award a scholarship if, in its opinion, none of the applicants meet the standard expected of the scholarship.

The committee will strive to review applications in the first week of June and to contact references in the last two weeks of June.

Promotion

The scholarship will be promoted on the Bulkley Valley Research Centre's website and in each Bulkley Valley Research Centre newsletter, and will be posted in the Bulkley Valley Research Centre office.

Information on the scholarship will be supplied to:

1. Public school boards and secondary schools in northwestern British Columbia
 - a. SD 87 (Stikine)
 - b. SD 82 (Coast Mountain)
 - c. SD 92 (Nisga'a)
 - d. SD 52 (Prince Rupert)
 - e. SD 50 (Queen Charlotte Islands)
 - f. SD 54 (Bulkley Valley)
 - g. SD 49 (Central Coast)
 - h. SD 91 (Nechako Lakes – Burns Lake only)
2. Post-secondary institutions in northern British Columbia
 - a. Northwest Community College
 - b. UNBC
 - c. College of New Caledonia
3. A central scholarship website
 - a. www.scholarshipscanada.com

Successful applicants will be announced in their hometown media and in the local Smithers media.

Funding

The scholarship will be funded through a combination of:

1. A dedicated portion of the membership fees (5%)
2. An additional option on the membership form for members to donate additional funds for the scholarship.

Announcements in the media will be funded through the media budget.

Administration

One Board member will be responsible for all scholarship activities including fund raising, advertising, selection and follow-up. The Board member responsible will form a committee of at least three BV Research Centre members and/or Board members to evaluate applications. The Board member responsible may also delegate responsibility for the scholarship to a BV Research Centre member.